

## ***Illinois Valley Regional Dispatch Board***

LaSalle, Peru, Oglesby & Mendota ETSBs

Meeting Minutes

March 26, 2019

### **CALL TO ORDER**

The meeting was held Tuesday, March 26, 2019 at the Peru Municipal Building, 1901 4<sup>th</sup> Street, Peru, Illinois. Chairman Doug Bernabei called the meeting to order at 10:00 a.m.

### **ROLL CALL**

Voting & Quorum Members Present:

John Duncan, Brian Fisher, Hogan, Greg Kellen, Jeff King, Tom Porter, Dennis Rutishauser, Rob Uranich, Vice Chairman Andy Bacidore and Chairman Doug Bernabei. Absent: David Boelk (Hunt), Don Finley, Jeff Grove, Scott Harl, Jim Knoblauch, Ron Popurella.

Non-Voting Members Present: None

### **MINUTES**

Chairman Bernabei presented the minutes of the IVRD meeting of February 26, 2019. Rob Uranich made a motion that the minutes be received and placed on file. Tom Porter seconded the motion. All in favor; motion carried.

### **PUBLIC FORUM (CITIZEN COMMENT)**

None

### **COMMUNICATIONS**

None

### **COMMITTEE REPORTS**

#### **FIRE/EMS OPERATIONS COMMITTEE**

Vice Chairman Bacidore asked all chiefs for color coded maps for box cards to better aid dispatchers.

Vice Chairman Bacidore reported the VP CAD issues expressed by the Utica Fire Department were reviewed. He believes there was a misunderstanding of the complaint. There was some human error involved, which will improve with training. Part of the concern is the capability of the current CAD in keeping up with what is needed for the fire department. Chairman Bernabei agreed that training and equipment evaluation is continual process. TC's will have an upcoming training focused on fire and EMS.

#### **LAW ENFORCEMENT OPERATIONS COMMITTEE**

Chairman Bernabei reported law enforcement is working with Brownlee on the new VP records system.

#### **PERSONNEL UPDATE**

Chairman Bernabei made a motion to receive and place on file the resignation of TC 64 who is relocating out of state. Tom Porter seconded the motion. All in favor; motion carried.

Chairman Bernabei reported part-time trainee TC 82 was removed from the training program as the trainee was not progressing as hoped. Other trainees are progressing very well.

Joe Hogan made a motion to authorize the hiring of a new full-time TC to fill the vacancy of TC 64. Dennis Rutishauser seconded the motion. All in favor; motion carried.

### **IVRD PSAP MANAGER REPORT**

PSAP Manager Fisher provided an update on the Trunk 2 issues, including that Frontier was trying coordinate a meeting point. Frontier has been making an effort while AT&T has been slow, but now Frontier and AT&T are discussing the issues. Joe Hogan asked the time frame to resolve the issue. PSAP Manager Fisher said no time frame was given, however the state may be putting pressure on the companies to resolve the issue as well.

PSAP Manager Fisher reported IVRD will advertise to hire for part-time positions since one TC did not work out and another is moving to full-time.

### **CHAIRMAN'S REPORT**

Chairman Bernabei reported, per the bylaws, the budget will be formally voted on at the April meeting. Chairman Bernabei stated the budget is still more of a conservative budget. Chairman Bernabei made a motion to receive and place on file the fiscal 2020 IVRD budget for approval at the April meeting. John Duncan seconded the motion. All in favor; motion carried.

Chairman Bernabei initiated discussion of PSAP Manager Fisher attending the upcoming WTH Map Training. WTH Mapping is the mapping program used county-wide. Deputy Chief Pyszka attended the 2018 training. Chairman Bernabei made a motion to approve expenses for PSAP Manager Fisher to attend WTH Map Training in Indiana May 2<sup>nd</sup> and 3<sup>rd</sup> for a pre-authorized amount not to exceed \$500.00. Dennis Rutishauser seconded the motion. Melissa Carruthers called the roll with Duncan, Hogan, Kellen, King, Porter, Uranich and Bacidore voting aye; Fisher abstaining; Boelk (Hunt), Finley, Grove, Harl, Knoblauch and Popurella absent; motion carried.

### **FINANCIAL REPORT**

Chairman Bernabei presented and reviewed the IVRD March Financial Report. John Duncan made a motion to receive and place the March financial report on file and to approve and pay bills in the usual manner. Dennis Rutishauser seconded the motion. Melissa Carruthers called the roll with Duncan, Fisher, Hogan, Kellen, King, Porter, Uranich and Bacidore voting aye; Boelk (Hunt), Finley, Grove, Harl, Knoblauch and Popurella absent; motion carried.

### **ACTIVITY REPORT**

Chairman Bernabei presented and reviewed the March Activity Report. Joe Hogan made a motion to receive and place the March Activity Report on file; Tom Porter seconded the motion. All in favor; motion carried.

### **OLD BUSINESS**

Chairman Bernabei initiated discussion on a long-term site location and facility needs for IVRD. Chairman Bernabei summarized the falling through of the \$1.5 million grant to build at IVCC; the short-term solution of housing IVRD at the Peru Police Department and the recent falling through of the shared services concept. Brian Fisher asked if grants may become available. Chairman Bernabei said the grant outlook is not optimistic. John Duncan inquired about Peru's plan for a police department. Chairman Bernabei stated he wants to keep the police department on the front burner, but it needs to be reviewed again. John Duncan asked if would be possible for IVRD to consider Peru as an option if Peru builds a new police department. Chairman Bernabei stated he is unsure if that would be the preference for IVRD as he originally thought jail cells would be needed, but now does not believe jail cells would be as critical of a need for an IVRD facility. Spring Valley, Oglesby and LaSalle have all figured out ways to deal with housing prisoners. Chairman Bernabei said he feels as long as IVRD is in the Peru Police Department, it will never be considered an independent facility. Chairman Bernabei said if IVRD had the grant money, he believes IVCC would have been the best site to house IVRD. Brian Fisher suggested establishing a building and grounds committee. Establishing a building and grounds committee will be added to next month's agenda.

Chairman Bernabei reported he and PSAP Manager Fisher have spent a lot of time reviewing staffing levels and finances. He noted if IVRD were to hire someone right now, it would be for a 4 p.m. to 10 p.m. shift, which is a very busy time of day. He stated a fourth person at this time would be beneficial, however there is no room to put a fourth person in the current facility. Chairman Bernabei reported he and PSAP Manager Fisher have also discussed lead TC's. Lead TC's, staffing levels, etc. will be addressed in the future.

Jeff King reported IVRD as MABAS backup should be ready by the end of April.

#### **NEW BUSINESS**

Chairman Bernabei reported the election of the IVRD chairman and vice chairman for two-year terms effective May 1, 2019 with chairman being from LaSalle Fire and vice chair being from Mendota Police will take place at the April meeting.

Chairman Bernabei reported selection of an IVRD board secretary will take place at the April meeting.

#### **PUBLIC FORUM (CITIZEN COMMENTS)**

None

#### **EXECUTIVE (CLOSED) SESSION**

None.

#### **SCHEDULE NEXT IVRD MEETING**

The next IVRD meeting will be at 10:00 a.m., Tuesday, April 30, 2019.

#### **ADJOURNMENT**

Dennis Rutishauser made a motion to adjourn the meeting. Brian Fisher seconded the motion. All in favor; motion carried. The meeting adjourned at 11:01 a.m.